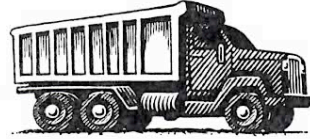


# Rules of the Road

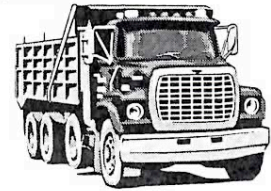


1. Follow the laws of the road.
2. Report accident(s) immediately.
3. If involved in an accident DO NOT move the vehicle unless told by a police officer or your foreman.
4. Non-confrontational
5. If a citizen is struck, stranded, or walking, call your foreman.
6. Do not turn on rotor or headlights when getting loaded.
7. When spreading always spread from the high side (island or middle lane).
8. When plowing, plow to the curb lane.
9. DO NOT push up corners or intersections.
10. DO NOT block mailboxes or fire hydrants.
11. Avoid backing up when possible while plowing.

**BACKING SAFELY TO AVOID ACCIDENT**

It is difficult to see everything behind your vehicle. Backing is always dangerous. Avoid backing whenever you can. When you park, try to park so you will be able to pull forward when you leave. When you have to back, here are a few simple safety rules:

- Look at your path of travel.
- Make sure your back alarm is work and sound your horn.
- Use a helper whenever possible.
- Adjust seat and mirrors.
- Back and turn toward the driver's side whenever possible.
- By-standers who are walking or working in back of the vehicles need to be observant.



When backing out of a garage area use all of the above suggestions.

These safety rules are discussed in detail below.

**LOOK AT YOUR PATH OF TRAVEL.** Look at your line of travel before you begin. Get out and walk around the vehicle. Check your clearance on the sides and overhead in and near the path your vehicle will take.

**MAKE SURE YOUR BACKUP ALARM IS WORKING AND SOUND YOUR HORN.** Make sure your backup alarm is working, and before starting to back up, sound your horn (this lets others know that you are backing and to watch out).

**USE A HELPER WHENEVER POSSIBLE.** Use a helper when you can. There are blind spots you can't see. That's why a helper is important. The helper should stand near the back of your vehicle where you can see the helper. Before you begin backing, work out a set of hand signals that you both understand. Agree on a signal for "STOP".

**ADJUST YOUR SEAT AND MIRRORS.** You should first make any adjustment to the seat and mirrors before you drive. Adjust your rearview mirrors. A good adjustment for the side mirrors is to set them so that when you lean forward slightly, you can see the side of your vehicle. Understanding what you see. Many large vehicles have curved (convex, "fisheye," "spot," "bugeye") mirrors that show a wider area than flat mirrors. This is often helpful, but everything appears smaller in a convex mirror than it would if you were looking at it directly. Things also seem farther away than they really are. It's important to realize this and to allow for it.

**BACK AND TURN TOWARD THE DRIVER'S SIDE.** Back to the driver's side, so you can see well. Backing toward the right side is very dangerous because you can't see as well. If you back and turn towards the driver's side, you can watch the rear of your vehicle by looking out the side window. Use driver side backing - even if it means going around the block to put your vehicle in this position. The added safety is worth it!

**FOR BY-STANDERS WHO ARE WALKING OR WORKING IN BACK OF VEHICLES.** Be observant and listen for vehicles backing alarms, noise or horns. If possible, let the individual driving the vehicle know that you are behind them. If you are unable to let the individual know that you are working behind them, move to a safe distance and let the individual finish backing.